



Berkshire Pulse Studio Rental – Rates, Policies and Guidelines

Individual or program organizer must submit a *Berkshire Pulse Studio Rental Application*.

Individuals:

Non-Member:

\$30 per hour

Member:

Current students aged 18+ at Berkshire Pulse are able to purchase a Community Class Pass and use each pass to reserve 1 hour of studio time, when available during operating hours. Purchase a community class pass and make rental reservations by emailing benjamin@berkshirepulse.org.

Community Class Passes:

10 classes for \$170

20 classes for \$300

Groups:

1-5 individuals: \$35 per hour

6-10 individuals: \$45 per hour

11+ individuals: \$55 per hour

For Ongoing Programs:

(Weekly classes which take place for a period of 8 or more weeks)

Groups (Certificate of insurance required.)

1-10 participants: \$45 per hour

11-20 participants: \$55 per hour

21+ participants: negotiated as per request

For Special Events (1x rental):

Special Event Rental Fee structure (includes set up and break down times):

1-10 people \$100 per hour

11-25 people \$125 per hour

26 -55 people \$200 per hour

56-100 people \$250 per hour

Additional Fees may apply



General Policies Applicable To All Individual and Group Renters:

- **Covid- 19 Protocol:** Follow all COVID-related protocols listed in the *Berkshire Pulse* policies.
- **Liability:** The leasee/program organizer agrees and acknowledges that the leasee/program director are solely responsible for any and all liability, property damage and injury on the described premises during the term of this agreement and during the rental period.
- **Insurance (not required for individual renters or individual instructors teaching weekly classes):** *Berkshire Pulse* requires a Certificate of Insurance indicating General Liability of \$1,000,000 and include *Berkshire Pulse* as an additional insured AND Workers Compensation: Massachusetts statutory limits.
- **Membership Tracking and Maintenance:** All class participants are required to complete initial registration process with *Berkshire Pulse* and check in at reception desk upon subsequent visits.
- **Advertising:** *Berkshire Pulse* includes information on programs in schedule information material, regular mailings, as well as on the web site for current and prospective members. Program organizers should specify if they do *not* want their program listed in *Berkshire Pulse* registration materials. In order to be included in general *Berkshire Pulse* advertising an additional fee may be required. *Berkshire Pulse* advertises monthly and seasonally in local publications. Program organizer is responsible for all other promotional material needed (i.e. Flyers, additional advertisement, etc.)
- **Cancellations:** There is no rental fee reduction for cancellations made by the Program Organizer/Instructor within 1 week of prior notice. A 50% reduction will be applied for cancellations made with more than 1 week of notice. There is no rental fee required for unexpected cancellations made by *Berkshire Pulse*, as well as any cancellations made due to inclement weather conditions.
- **Studio and Equipment:** Studio floors must be kept free of street shoes (dance shoes are acceptable). Soft soled shoes are permitted only in Studio B. Use of food and drinks (other than water) in studio are only permitted with prior approval of *Berkshire Pulse* management, an additional fee may apply. All equipment used must be returned in the same condition as it was found prior to use, and must be stored properly.